



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

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October 27, 2014

TO: All Licensed ('A', and 'C-Restricted') and 'B-Limited' Timber Operators

It is time to renew your Licensed/Limited timber operator's license. Due to budget constraints, and as a cost savings to the State, renewal forms for your 2015-2016 Licensed/Limited Timber Operator (LTO) license will no longer be mailed out. To obtain your renewal form, please visit our CAL FIRE LTO web page at:

http://calfire.ca.gov/resource_mgt/resource_mgt_forestpractice_ltos.php

(http://calfire.ca.gov/resource_mgt/resource_mgt_forestpractice_ltos.php). If you do not have access to the Internet or a printer, please contact my office to obtain your renewal form; which can be sent via fax, regular mail, or email.

Renewal applications must be post-marked no later than December 1, 2014, to avoid the late fee.

- All 'A' and 'C-Restricted' LTO license renewals are \$100.00, if post-marked by December 1, 2014, and increase to \$125.00 for those post-marked December 2, 2014, or later.
- All 'B-Limited' LTO license renewals are \$50.00, if post-marked by December 1, 2014, and the fee increases to \$60.00 for those post-marked December 2, 2014, or later.

Please remember, the correctly completed, original signed application must be returned to my office; copied, faxed, or electronically submitted versions of the application will not be accepted. Return your renewal packet to my office at the address listed above; which can also be found on the top of all application forms. Renewal fees must be paid via personal/cashier's check, or money order, made payable to: CAL FIRE. If you recall your LTO license number, please write it on your check or money order. If you are renewing an 'A' LTO license, remember to include a copy of your current insurance certificate, or have your agent send it to me directly.

Please read the instructions carefully and complete every question on the application. Incomplete or inaccurate applications will delay the processing and issuance of your license.

It is your responsibility to properly maintain your license; which includes renewing your license on time, and maintaining proof of valid insurance. Your license, or a copy of it, must be available for inspection at the site of active timber operations. Pursuant to Section 1030 of the CA FPR&A, and Section 11505 of the Government Code, you must notify my office, in writing (email is acceptable), within 15 days of any change of address.

Please Note: If you have already renewed your license, or do not wish to renew at this time, there is no need to submit a renewal application packet.

For further information, please contact me at: (916) 653-7211 or Rebecca.Confer@fire.ca.gov. To obtain an application form, you may also contact Donna Stadler at: (916) 653-5305 or Donna.Stadler@fire.ca.gov. Thank you for your cooperation.

Sincerely,



Rebecca A. Confer
Staff Services Analyst
Licensed Timber Operator (LTO) Program